

**CONTINUING LEGAL EDUCATION INSTRUCTIONS**  
**2022 NLADA Annual Conference**  
**October 26-29<sup>th</sup>, 2022**

*Anyone desiring CLE credit MUST COMPLETE NLADA's  
Certification of Attendance form.*

**We will not be responsible for filing late or retroactive submissions, as we have deadlines for CLE reporting.** For your information, as of *November 4, 2022*, we have received accreditation notices from the following states for the maximum CLE granted if a participant attended all sessions on each day of the conference.

Name and Course No. (if assigned by state)	Credits granted by State	Name and Course No. (if assigned by state)	Credits granted by State	Name and Course No. (if assigned by state)	Credits granted by State
<b>Alabama</b>	12 General, 1.5 Ethics	<b>Louisiana</b> Course ID: 0758221026	12 General, 3 Ethics Professionalism hour(s): 4.5	<b>Ohio</b> Course ID: 500599	12 General 4.5 Ethics
<b>Alaska</b>	Self-Apply	<b>Maine</b>	<i>Did not apply</i>	<b>Oklahoma</b> Course ID: 89336	14.50 General, 7 Ethics
<b>Arizona</b>	Self-Reporting	<b>Maryland</b>	Not Required	<b>Oregon</b>	13.50 General 4.50 Ethics
<b>Arkansas</b>	12 General, 6 Ethics	<b>Massachusetts</b>	Not Required	<b>Pennsylvania</b> Course ID: 377628	6 General, 6 Ethics
<b>California</b>	12 General, 1.5 Ethics	<b>Michigan</b>	Not Required	<b>Rhode Island</b>	Self-Apply
<b>Colorado</b> Course ID# 813677	14.4 General 1.8 Ethics	<b>Minnesota</b>	12 General, 1.5 Ethics	<b>South Carolina</b>	12 General, 1.5 Ethics
<b>Connecticut</b>	Self-Reporting	<b>Mississippi</b>	12 General, 1.5 Ethics	<b>South Dakota</b>	Not Required
<b>Delaware</b> Course ID: NLA051220222022	12 General, 1.5 Ethics	<b>Missouri</b> Course ID: 706556	18 General, 7.2 Ethics	<b>Tennessee</b>	12 General, 1.5 Ethics
<b>Florida</b> Course ID: 2202983N	16 General, 7 Ethics	<b>Montana</b>	<i>Did not apply</i>	<b>Texas</b> Course ID: 174172133	12 General, 6 Ethics
<b>Georgia</b>	12 General, 6 Ethics	<b>Nebraska</b>	12 General, 1.5 Ethics	<b>Utah</b>	<i>Pending</i>
<b>Hawai'i</b>	Self-Apply	<b>Nevada</b> Course ID: 20221026NLADA	12 General 7.5 Ethics	<b>Vermont</b>	12 General
<b>Idaho</b> Course ID: 22-4320	12 General	<b>New Hampshire</b>	Self-Reporting	<b>Virginia</b>	Self-Apply
<b>Illinois</b>	12 General	<b>New Jersey</b>	<i>Did not apply</i>	<b>Washington</b>	<i>Pending</i>
<b>Indiana</b> COURSE ID: 308736	16.5 General, 4.5 Ethics	<b>New Mexico</b>	<i>Did not apply</i>	<b>Washington, D.C.</b>	Not Required
<b>Iowa</b>	12 General, 1.5 Ethics	<b>New York</b>	14.4 General, 1.8 Ethics	<b>West Virginia</b>	14.4 General, 1.8 Ethics

<b>Kansas</b>	<i>Did not apply</i>	<b>North Carolina</b>	<i>Pending</i>	<b>Wisconsin</b>	<i>Pending</i>
<b>Kentucky</b> Course ID: 246362	18 General, 6 Ethics	<b>North Dakota</b>	13.5 General, 1.5 Ethics	<b>Wyoming</b>	10.25 General, 6 Ethics

**ETHICS SESSION:**

- ◆ Pushing the Envelope: Working With (& Changing) the Rules to Best Serve Civil Legal Aid Clients
- ◆ Managing Risk in Managing People: The Legal & Ethical Landscape
- ◆ Managing Risk in Conflicts of Interest: Current Clients, Former Clients, & Joint Representations
- ◆ Balancing the ethics of representing young people across differences and authentically partnering with youth leaders

MCLE Boards record credit hours in 50-minute or in 60-minute hours. For this conference, we applied for a maximum of **720 minutes** (14.4 hours in a 50-minute state; 12 hours in a 60-minute state).

**60-Minute states are:** AL, AK, AZ, AR, CA, DE, GA, ID, HI, IL, IN, IA, KY, LA, ME, MN, MS, MT, NE, NV, NH, NM, NC, ND, OH, OR, PA, SC, TN, TX, UT, VT, VA, WA, and WY.

**50-Minute states are:** CO, FL, HI, KS, MO, NJ, NY, OK, RI, WV, and WI.

**GEORGIA, ILLINOIS, KENTUCKY, MONTANA, NEW MEXICO, NORTH CAROLINA, PENNSYLVANIA, TENNESSEE, TEXAS, UTAH**

**MUST SUBMIT THE Certificate of attendance ONSITE.**

Attorneys are required to submit **ONSITE** the state required attendance fees and NLADA CLE Certificate of Attendance form to the CLE desk by the conclusion of the conference. NLADA **will not** accept CLE forms after the conference.

**ALABAMA, ALASKA, ARIZONA, ARKANSAS, CALIFORNIA, LOUISIANA, NORTH DAKOTA, OHIO, OKLAHOMA, OREGON, PUERTO RICO, RHODE ISLAND, SOUTH CAROLINA, VERMONT, VIRGIN ISLANDS, WASHINGTON, WEST VIRGINIA, WISCONSIN AND WYOMING)**

ONLINE Attendance Credit States (are required to submit via NLADA’s virtual CLE Portal the NLADA CLE Certificate of Attendance form at the conclusion of your conference experience. Access to NLADA’s virtual CLE Portal closes at noon, Saturday, October 29, 2022. Links to the Virtual CLE Portal can be found on Sched (the virtual program book). Self Application States Attention Virginia attorneys: Attorneys **MUST** use the state-specific application form in the CLE Portal and return it with the Certificate of Attendance form directly to Virginia. Attorneys maintain their own records and report their own hours

**APPLICATION INSTRUCTIONS BY STATE**

Listed below are the special CLE credit requirements

**Alabama:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Alaska:** Alaska Bar members may claim credit for attendance at CLE programs offered in or from other jurisdictions if the program has been accredited by another MCLE jurisdiction. Attorneys can submit the class with the form they fill out each year. **Please Note:** Attorneys may only report ONCE per calendar year. Once their MCLE reporting form is submitted it cannot be amended.

**Arizona:** Attorneys are to use their own discretion to determine if a seminar meets CLE requirements and are responsible for reporting their own hours to the bar at the end of each year.

**Arkansas:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**California:** All California attorneys **are required to sign in** once for NLADA’s records. Also fill out the California certificate of attendance to keep for your records. Attorneys maintain their own records and report their own hours. **Please note:** California has a reciprocal agreement with many other jurisdictions. Attorneys may use the reciprocal approval letter from **Indiana** and must maintain it in their records for a minimum of 4 years. **Please Note:** Your hours will not show up on your CLE record. Please keep your Certification of Attendance and submit the form during the audit.

**Colorado:** Attorneys maintain their own records and report their own hours. Colorado attorneys and judges may report CLE Credits earned at this seminar by logging into the Online CLE Transcript. You can access the online entry of Affidavits by visiting <http://www.cletrack.com>. Click on CLE Transcripts, login and select Enter Online Affidavits.

**Connecticut:** Attorneys maintain their own records and report their own hours. Attorneys certify completion of MCLE credits on the annual attorney registration form.

**Delaware:** All Delaware attorneys **are required to sign in at each session** they attend for NLADA's records. Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Florida:** Attorneys report their hours online at [www.floridabar.org](http://www.floridabar.org). Submit your completed Certification of Attendance form to NLADA for our records.

**[ONSITE] Georgia:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. Attorneys seeking CLE credit in the State of Georgia and attorneys **will be invoiced by NLADA \$4.00 for each credit hour sought**.

**Hawai'i:** Hawaii has a reciprocal agreement with many other jurisdictions. Attorneys may use the reciprocal approval letter from **Indiana** and must apply directly with to the Hawaii State Bar Association. Attorneys maintain their own records and report their own hours on the annual attorney registration form.

**Idaho:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. Attorneys must also submit a self-verification that they attended the course.

**[ONSITE] Illinois:** All Illinois attorneys **are required to sign in** at each session they attend. Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. NLADA will pay \$18 for course credit.

**Indiana:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Iowa:** Attorneys maintain their own records and report their own hours.

**Kansas:** Submit your completed Certification of Attendance form to NLADA for our records.

**[ONSITE] Kentucky:** Attorney's must submit their attendance through the Member CLE Portal at [www.kybar.org](http://www.kybar.org). Return this form with the completed NLADA Certification of Attendance form to registration.

**Louisiana:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Maine:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Maryland:** No CLE credits required.

**Massachusetts:** No CLE credits required.

**Michigan:** No CLE credits required.

**Minnesota:** Attorneys maintain their own records and report their own hours.

**Mississippi:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. **Please Note:** Attorneys pay \$2 dollars per hour to Mississippi.

**Missouri:** Using the course ID, Attorneys are required to file an Annual Report of Compliance, Form 1, with the Missouri Bar by July 31.

**[ONSITE] Montana:** Attorneys **MUST** complete a **MT CLE Credit Request Form**, and return it with the completed NLADA Certification of Attendance form directly to MT. Attorneys maintain their own records and report their own hours.

**Nebraska:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Nevada:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing, later affirming attendance.

**New Hampshire:** Attorneys self-report on MCLE website.

**New Jersey:** Attorneys maintain their own records and report their own hours.

**[ONSITE] New Mexico:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. **NLADA will invoice each NM attorney \$22.00 for CLE hours sought**.

**New York:** Attorneys maintain their own records and report their own hours. New York has a reciprocal agreement with 34 other jurisdictions. Attorneys may pick up verification of approval in one of the jurisdictions at the registration desk and must maintain it in their records for a minimum of 4 years. For this conference, NY attorneys can use the Oklahoma approval letter. Your hours will not show up on your CLE record. Please keep your Certification of Attendance in a safe place and submit it during the audit.

**[ONSITE] North Carolina:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing; North Carolina State Board bills individual attendees for filing fees (\$3.50 per credit hour) at a later date.

**North Dakota:** Attorneys maintain their own records and report their own hours.

**Ohio:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Oklahoma:** All Oklahoma attorneys **are required to sign in once each morning and once each afternoon** for NLADA's records. Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Oregon:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**[ONSITE] Pennsylvania:** Attorneys should submit a copy of the Pennsylvania Credit Request Form and a copy of the NLADA Certificate of Attendance along with a check, made payable to PACLE, for \$1.50 per credit hour.

**Puerto Rico:** Attorneys maintain their own records and report their own hours.

**Rhode Island:** Attorneys must **apply directly** to the Rhode Island Bar.

**South Carolina:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**South Dakota:** No CLE credits required.

**[ONSITE] Tennessee:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. Attach payment of \$1.00 for each credit hour sought.

**[ONSITE] Texas:** Attorneys **MUST attach a payment for \$10,** along with a completed Certification of Attendance form to NLADA for filing.

**[ONSITE] Utah:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing. Attorneys must submit to **\$15.00 for attendance.**

**Vermont:** Attorneys maintain their own records and report their own hours.

**Virgin Islands:** Attorneys maintain their own records and report their own hours.

**Virginia:** Attorneys must **apply directly** to the Virginia Bar. They should obtain the Application for Course Approval (Form 4), complete an NLADA Certification of Attendance form, **attach a copy of the agenda that highlights the sessions you attended,** and **include 2-3 pages of the course materials for each session you attended.**

**Washington:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**West Virginia:** Attorneys will submit their completed Certification of Attendance forms to NLADA for filing.

**Wisconsin:** Attorneys maintain their own records and report their own hours.

**Wyoming:** Attorneys maintain their own records and report their own hours.