

NYC Bankruptcy Assistance Project at LSNY

A Project of Legal Services for New York City

LSNY

350 Broadway
New York, New York, 10013
Tel: 646-442-3646
Fax: 646-442-3647
bankruptcy@lsny.org

June 8, 2007

Dear Potential Client:

You have been assigned a Pro Bono attorney through NYC BAP to work on your petition for Chapter 7 Bankruptcy. Enclosed please find a retainer agreement for you to **initial** next to the bold paragraph and **sign** at the bottom. Return this to Alison Conforti in the Self Addressed stamped envelope provided. Please refer to the first page of the "Attorney Screening Form" you were given when you attended the Bankruptcy workshop. If you have not yet done so, you will need to provide us with documents marked with an arrow on that form. Included are instructions for how to complete the Credit Counseling Course if you have not yet completed it. All documents may be mailed to the above address or faxed to Alison at 646-442-3619. After you provide us with the necessary documents, your attorney will be notified and will be in touch with you. If you have any questions you may call me at the number above or call Alison at 646-442-3560.

Sincerely,

William Z. Kransdorf
Coordinator,
NYC Bankruptcy Assistance Project

enclosure