

Directions for completing this form: Place the title of your workshop in the space indicated, followed by the name and contact information for the presenters. Provide a brief description by placing the cursor on the line below “Brief Description” and commence typing. To complete the “Topical Outline”, place cursor next to each Roman numeral and begin typing. Then place the cursor next to the “a.” to begin listing sub-topics. To list more than one sub-topic, push “Enter” and “b.” should appear on the next line, and so on. Place the cursor on the line under “Notes” to begin providing your notes. To list bibliographic information, place the cursor next to “1.” and start typing. Push “Enter” to move on to “2.” and etc.

ABA/ NLADA 2007 Equal Justice Conference

[Online Interactive ProSe Court Forms - A Collaborative Project of the Idaho Courts and Legal Aid

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Brief Description: This session will focus on the collaboration between the Idaho Supreme Court and Idaho Legal Aid Services to create statewide court approved legal forms and make these forms available on-line through the National NPADO server. The session will include a presentation on the National NPADO server by Pro Bono Net and information on other similar projects around the country.

Topical Outline:

- I. Overview of HotDocs and the NPADO server
 - a. HotDocs
 - b. NPADO server
 - c. How people can get involved locally

- II. What is the Idaho Interactive Forms Project?
 - a. Partnership between Idaho Legal Aid and the Idaho Supreme Court
 - b. Court Forms available in an interactive online format

- III. Why are we creating interactive forms?
 - a. Increase in access to courts, efficiency in the judicial process, perception of fairness
 - b. Decrease number of unsuccessful pro se litigants

- IV. What form packets do we have available?

- V. How successful have we been?
 - a. Evaluation process
 - b. Website hits

- c. Working with courts to evaluate results
- VI. History of support from the Idaho Courts
 - a. Support from Supreme Court
 - b. Access to the Courts Committee
 - c. Court Assistance Office Project
- VII. Interactive Forms Options
 - a. Subcommittee created
- VIII. Our Considerations
 - a. Costs
 - b. Flexibility
 - c. Minimal hardware/software requirements
- IX. 2005 TIG Grant
- X. Statewide Standardized Court Forms
 - a. Supreme Court standardized Forms Committee
 - b. Development policy
 - c. Mandatory acceptance
 - d. Flexibility to pilot forms
- XI. Recommendations Based on Our Experience
- XII. Where to start in your state?
 - a. Access to Justice Committee
 - b. Find a champion/judge or court administrator
 - c. Use national networking/white papers
 - d. Demonstrate other states' successes
- XIII. Considerations for Initial Planning of Automated Forms
 - a. Dos and don'ts
 - b. Plans for stakeholders, marketing, contingencies and evaluations
- XIV. Determine Your Developer
 - a. Staff vs. contractor
 - b. Attorney vs. non-attorney
- XV. Project Oversight Committee
- XVI. Planning for forms development
 - a. Which forms can realistically be created within given parameters
 - b. Creation of user instructions
 - c. Develop forms and interviews
 - d. Draft content and develop web pages
- XVII. HotDocs templates

XVIII. A2J Author Interface

XIX. Role as Legal Expert

XX. The Court Assistance Offices

- a. Training
- b. Role of CAO officers
- c. Establishing Consistency
- d. Evaluation of effectiveness

XXI. What's next?

- a. Maintenance
- b. How do we sustain the project?

Notes:

Bibliography & Website Links:

1.

2.