

**THE NLADA TRAINERS SECTION &  
THE KENTUCKY DEPARTMENT OF PUBLIC ADVOCACY**

present two conferences

**TRAIN THE TRAINER**

**&**

**DEFENDER MANAGEMENT INSTITUTE**

**ONE PUBLIC DEFENDER AT A  
TIME: STRIVING FOR  
GIDEON'S PROMISE**

THE WEEK IS DESIGNED TO OPERATE BOTH AS TWO STAND-ALONE  
CONFERENCES AND AS AN INTEGRATED WEEKLONG EXPERIENCE.

**MARCH 22 – 26, 2010  
HILTON LEXINGTON DOWNTOWN  
LEXINGTON, KENTUCKY**

# TRAIN THE TRAINER

## SEMINAR INFORMATION

### MARCH 22-24

The week starts with the Train the Trainer Conference – a learning event that will provide interactive training in the use of adult learning principles for public defender trainers, supervisors and others who are involved in educating those within the public defender community.

#### Who Should Attend?

- Training Directors
- Trainers
- Supervisors attending the Defender Management Institute who wish to develop training skills

#### Program Designed to Meet Your Needs

This seminar will focus on areas identified by the participants through needs assessments conducted prior to the conference. It will feature experienced public defender trainers from across the country. Topics already on the list to be covered include:

- ❖ Investigator Training – sharing a comprehensive, case-problem based, weeklong institute recently developed in Kentucky
- ❖ Management Training – understanding and implementing the methodology to be used in the Defender Management Institute on Wednesday through Friday
- ❖ Using technology to provide blended, less expensive, and effective training

#### Continuing Legal Education Credits

Approval for Continuing Legal Education (CLE) credits from the Kentucky Bar Association CLE Commission is pending. Contact Lisa Blevins at [Lisa.Blevins@ky.gov](mailto:Lisa.Blevins@ky.gov) to request a state other than Kentucky.

**Apply Early to Ensure Acceptance. We begin on Monday at 10:00 a.m. and conclude on Wednesday at Noon. There is space for only 56 participants. Apply for admittance early. Since space is limited, we ask that participants attend the whole institute.**

# DEFENDER MANAGEMENT INSTITUTE

## SEMINAR INFORMATION

### MARCH 24-26

Outstanding litigation skills do not necessarily translate into outstanding managerial skills. We can learn which litigation skills are useful in supervising colleagues and managing staff. This program offers a unique opportunity for leaders to step away from their offices to learn these skills and apply them to their own personal management challenges in a supportive learning environment.

Experienced faculty will help each participant to translate their advocacy skills into effective supervision techniques.

#### Who Should Attend?

- Litigation attorneys transitioning to management positions
- Experienced public defender leaders who want to improve their managerial skills
- Non-lawyer supervisors
- All levels of supervisors for state public defender systems, large urban defender offices, county systems, and private law firms contracting for public defender services
- Attorneys interested in becoming managers

Our *Learn By Doing* program has daily lectures and demonstrations by national presenters. Our experiential program places great emphasis on small group work, where skills are applied to the participant's real issues.

#### One Public Defender at Time

Individual coaching is a vital skill for public defender supervisors. In plenary sessions, participants will learn the art of conducting one-on-one conversations with staff. Small group sessions will then allow participants to practice the variety of conversations that excellent supervisors have with their staff. Participants will learn how to set expectations, develop staff skills, meet performance guidelines, evaluate performance, confront poor performance, and implement performance improvement plans.

#### Continuing Legal Education Credits

Approval for Continuing Legal Education (CLE) credits from the Kentucky Bar Association CLE Commission is pending. Contact Lisa Blevins at [Lisa.Blevins@ky.gov](mailto:Lisa.Blevins@ky.gov) to request a state other than Kentucky.

**Apply Early to Ensure Acceptance. We begin on Wednesday at 1:00 p.m. and conclude on Friday at 3:00 p.m. There is space for only 96 participants. Apply for admittance early. Since space is limited, we ask that participants attend the whole institute.**

# REGISTRATION FORM

	<u>Before February 1<sup>st</sup></u>	<u>After February 1<sup>st</sup></u>
Train the Trainer - March 22-24	___ \$650 Registration Fee	___ \$700 Registration Fee
Defender Management Institute March 24-26	___ \$650 Registration Fee	___ \$700 Registration Fee
Both Conferences - March 22- 26	___ \$1,050 Registration Fee	___ \$1,100 Registration Fee

Registration Includes: Breakfast Buffet and Training Materials

(There is a \$50 Fee if cancellation is made before February 15<sup>th</sup>. After that date registration is transferrable but not refundable.)

**Deadline for registration is March 1, 2010.** Make checks payable to the **Kentucky State Treasurer**, and mail to: Lisa Blevins, DPA Education, 100 Fair Oaks Lane, Suite 302, Frankfort, KY 40601; (502) 564-8006 ext. 236; FAX: (502) 564-7890; E-mail: [Lisa.Blevins@ky.gov](mailto:Lisa.Blevins@ky.gov). (PLEASE NOTE: Checks or cash only/NO CREDIT CARDS ACCEPTED.)

NAME: (PLEASE PRINT!) \_\_\_\_\_

YOUR ARE A (Check one):

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Trials Supervisor        | <input type="checkbox"/> Post Trials Supervisor | <input type="checkbox"/> Administrative Supervisor |
| <input type="checkbox"/> Chief or Deputy Defender | <input type="checkbox"/> Training Director      | <input type="checkbox"/> Future Supervisor         |

COMPANY NAME: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ TEL: (\_\_\_\_) \_\_\_\_\_

FAX: (\_\_\_\_) \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

*Dietary Needs:* \_\_\_\_\_

*Other:* \_\_\_\_\_

## Seminar Hotel Site

Hilton Lexington Downtown

369 West Vine Street  
Lexington , KY 411018  
Phone (859) 231-9000

<http://www.lexingtondowntownhotel.com/>

Lodging cost is not included in the registration fee for this program. The Hilton Lexington Downtown is offering a discounted room rate to attendees who mention the *Public Advocacy Defender Management Institute* at the time they make their room reservations. The discounted rate is \$99 for either single or double occupancy. That rate does not include the applicable 13.42% room tax. For reservations, call (859) 231-9000 and (877) 539-1648.