

# 2009 American Council of Chief Defenders Conference and Business Meeting



## REGISTRATION FORM

**The Ritz-Carlton, Georgetown, Washington, D.C.**

June 23-26, 2009 \*\*\* Washington, DC

For more information concerning the conference hotel:

[www.ritzcarlton.com/georgetown](http://www.ritzcarlton.com/georgetown)

For hotel registration: **(800) 542-8680- Special Conference rate: \$189 single/double, cut-off: June 12, 2009**

Please complete one registration form for each participant and return the registration form with your check payable to NLADA or credit card information (MasterCard or Visa only) to: ACCD NLADA, 1140 Connecticut Avenue, NW, Suite 900, Washington, DC 20036, Fax: (202) 872-1031. Confirmation of your registration will be mailed to you. If you have any questions about registration, contact Lynnae Johnson at L.Johnson@nlada.org or (202) 452-0620 ext. 236.

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

**FULL MEETING: \$275 (Note: all cancellations are subject to a \$75 administrative charge)**

**WEDNESDAY ONLY: \$50**

**SPECIAL NEEDS:**  Mobility  Audio/Visual Disability  Other \_\_\_\_\_

**PAYMENT:**  Check enclosed, made payable to NLADA  MasterCard  Visa

Credit Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiration Date \_\_\_\_\_ / \_\_\_\_\_

Signature \_\_\_\_\_ Name on Card \_\_\_\_\_

### Purchase Orders

Purchase Orders **must be received at least 10 days prior to the beginning of the conference** and include a contact name and contact information regarding the appropriate accounting or finance department that will process the payment. Please complete the following:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

### Responsibility

The National Legal Aid & Defender Association acts only as an agent for conferees in all matters regarding hotel accommodations and transportation. NLADA contracts with reputable independent contractors and suppliers known to provide the service offered in this announcement. NLADA is not responsible for any inconvenience, loss, injury, or damage from any cause whatsoever in conjunction with these services. If necessary, NLADA reserves the right to cancel or change the services described herein.