



# Radical Collaboration for Racial Justice

## REGISTRATION FORM

Washington, DC – February 16-18, 2009

There are two ways to register for NLADA conferences. (1) To register by check, mail your registration form and payment to NLADA Civil Impact Leadership Conference, P.O. Box 79083 Baltimore, MD 21279-0083. (2) To register by credit card or purchase order please fax your information (MasterCard or Visa only) to (202) 872-1031 to the attention of NLADA Radical Collaboration for Racial Justice Conference. A separate registration form is required for each attendee. Please complete one for each if sending a group. Please see form for fees and note the cancellation policy. Please be aware of the registration fee cut-off dates as indicated on the registration form. You are encouraged to make hotel reservations in a timely manner so as to be assured a room at the conference hotel. If you have any questions please contact Risa Hoffman at r.hoffman@nlada.org or (202) 452-0620 ext. 207.

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

**SPECIAL NEEDS:**  Mobility Disability  Audio/Visual Disability  Vegetarian Meal

Other: \_\_\_\_\_

### REGISTRATION FEES:

	Early- Received by by Jan 9th	Regular - Received between Jan 10th - Jan 30th
Program Members:	<input type="checkbox"/> \$600	<input type="checkbox"/> \$625
Individual Members:	<input type="checkbox"/> \$650	<input type="checkbox"/> \$675
Non-members:	<input type="checkbox"/> \$750	<input type="checkbox"/> \$775

**TEAM REGISTRATION DISCOUNTS:**  Programs sending a team of two or more participants will receive \$50.00 off each registration  
 Programs sending a team of three or more participants will receive \$75.00 off each registration

**MEMBERSHIP:** Join NLADA now and receive the member rate for Radical Collaboration for Racial Justice

Individual Attorney \$75  Individual Non-Attorney \$40

**PAYMENT:**  Check enclosed, made payable to NLADA  MasterCard  Visa

Credit Card # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_ Name on Card \_\_\_\_\_

**PURCHASE ORDERS:** Purchase orders must include contact information for the appropriate accounting or finance department that will process the payment. Please complete the following:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**CANCELLATION POLICY:** Registration cancellations must be received in writing no later than Jan. 30, 2009. Cancellations, transfers and refunds are subject to a \$75 administrative charge. After Jan. 30, registrations are transferable but not refundable. Transfer requests must be received within 30 days after the conference to be considered. Transfers must be applied to another NLADA event scheduled prior to December 31, 2009 or be forfeited. Substitutions may be made at any time with written notification to the NLADA Training Department.

**REFUND POLICY:** Please calculate your total payment carefully. In order to receive a refund of any overpayment relating to registration, you must submit a refund request in writing to NLADA, Radical Collaboration for Racial Justice Request, 1140 Connecticut Avenue NW, Washington DC 20037; 202-872-1031; or training@nlada.org. Refund requests must be received within 30 days after the conference to be considered. No refunds will be processed without a written refund request.

**DATES TO REMEMBER**

**January 9th**  
Early Conference Registration Fee Deadline

**January 26th**  
Renaissance Mayflower Housing Deadline

**January 30th**  
Regular Conference Registration Fee and  
Conference Registration Cancellation Deadline.