

2008 Annual Clients Council Conference
Tuesday, September 23rd – Thursday, September 25th
Host City - Tampa, Florida

PRE-REGISTRATION & CONFERENCE INFORMATION

THE WEBSITE IS A ROUGH DRAFT TO PROVIDE CONFERENCE INFO!!!

<http://www.freewebs.com/regionviclientscouncil/>

1. Please Postmark by **August 25, 2008** to ensure an accurate count of attendees.
2. **PLEASE NOTE: REGISTRATION FEES ARE NON-REFUNDABLE AFTER – TUESDAY, SEPTEMBER 9TH 2008!!!!**
3. **(Registration Fees can be paid in Advance or Day of the Conference)**
4. **\$75.00** - Conference Registration Fee - *(Includes ALL workshops and events)*
 - *Tuesday, 9/23/07 - Reception*
 - *Thursday, 9/25/07 - Closing Banquet*
5. Make Checks or Money Order Payable to: "**Region VI Clients Council**"
6. **Mail Advance Registration Fees (ONLY)** to: **Ms. Dora Hare (Treasurer)**

256 West Brooks Road
Memphis, TN 38109
or Call **(901)789-3057**

Host Hotel Information:

Howard Johnsons Plaza Hotel
111 West Fortune Street, Tampa, Florida 33602
(813) 223-1351 * (813) 229-2358

www.HowardJohnsonPlaza@tampahjp.com

Hotel Check In Begins – 3:00pm

- a) **Room Rates - \$89.00 Per Night**
- b) **Room Occupancy - Single to Quadruple Occupancy (1-4) Persons.**
- c) **Does not include 12% Tax.** / Max. (4) Guest per room.
- d) Room Reservations: TAMPA, FLORIDA HOWARD JOHNSONS PLAZA HOTEL
MUST BE PAID BY NO LATER THAN FRIDAY, SEPTEMBER 2nd

Region VI Chapter of the National Clients Council
“Reflect, Renew, Rebuild, Restore”

Date: July 14, 2008

From: George E. Lee, Jr., Chairman

Executive Officers

George E. Lee, Jr.
President
Louisville, KY

Charles F. Morris
President Emeritus
Memphis, TN

Ruthie Wheeler
Vice President
Monroe, LA

Albertha Hasten
Secretary
White Castle, LA

Dora Hare
Treasurer
Memphis, TN

Willis Williams
Parliamentarian
Jamesville, NC

Gordon Stroudamire
Louisville, KY
Sergeant of Arms

Katherine Weatherby
Chaplin
Sallis, MS

The State of Florida is proud to host the 2008 Region VI Annual Clients Council Conference in Tampa, Florida, Tuesday, September 23rd through 25th. Region VI Clients Council is comprised of representatives from the (10) southern states of FL, GA, AL, MS, LA, KY, TN, AK, SC AND NC. Each year Region VI annual conference seeks to empower, educate and improve upon client advocacy in the legal services communities.

As client board members of Legal Services Organizations we are the direct access to neighborhoods and the legal service programs who serve them. Our annual conference goal is to provide a mechanism that takes client advocacy to the next level. This year's conference will provide (3) days of valuable learning tools, for sustainable growth in client communities and neighborhoods.

The conferences' success will depend not only on the participants, but information received. It must be transportable information for use in their respective Rural and Urban areas. We hope that information presented will be used to spur new endeavors, and partnerships with communities, neighborhood groups, non-profits organizations and governmental entities; that can assist in achieving the goals of the Legal Services Client Council communities.

Certification in HUD Grant Writing and FEMA Independent Study will provide participants with concrete information; giving them resources, motivation and the ability to move their communities, organizations, boards, and client councils forward. These components and collaborations; all of which are integral to, necessary and beneficial changes that improve the economic future, health, safety, welfare and quality of life of the Clients they represent. We hope this conference helps increase capacity building and resources by means of existing and new programs. The workshops encourage collaboration and pull all communities and clients council within Region VI closer; to perform vital functions of neighborhood sustainability.

Clients' Council board members are more than just people wanting to do something significant with their time. They are people giving their time to do something significant. Again it is our endeavor to ensure that this conference is beneficial, enjoyable and educational to those participating. Thank you for your support and

continued dedication to the disadvantaged.

Sincerely,

Latryna Carlton on behalf of Mr. George Lee

Florida Host State Committee Member

Executive Officers

George E. Lee, Jr.
President
Louisville, KY

Charles F. Morris
President Emeritus
Memphis, TN

Ruthie Wheeler
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***Region VI Clients Council Annual
Conference***

***Tampa, Florida
September 23-25, 2008***

Theme - "LIFT SOMEBODY UP"

Conference and Workshop schedules

Tuesday, September 23, 2008

Conference Registration - 7:30am – 4:00pm
Vendors/Exhibitors (TBA) - 12:00pm – 3:00pm

Region VI Business Meetings

State Caucus Meetings

1:00pm – 2:00pm

Region VI Board of Directors Meeting

2:05pm – 3:05pm

2009 Host State Conference Committee

Meeting

3:10pm – 4:10pm

Orientation First Time Attendees

4:15pm – 5:00pm

Reception

7:00pm

****Hotel Check In begins at 3:00pm**

***Region VI Clients Council Annual Conference
Tampa, Florida - September 23-25, 2008***

Workshop Schedules (*Continued*) - (*) *New Conference Sessions Added***

Wednesday, September 24, 2008

Conference Registration - 7:30am – 3:30pm

Vendors/Exhibitors (TBA) - 8:00am – 3:00pm

Hotel Check-in – 3:00pm **

Workshop Sessions

HUD Grant Writing Certification - 8:00am – 5:00pm

FEMA IS-7 – “A Citizen's Guide to Disaster Assistance” - Certification - 8:30am - 5:00pm

Florida Division of Emergency Management, Bureau of Preparedness

2010 CENSUS Presentation- 8:30am – 9:30am

I.R.S. - VITA (Volunteer Income Tax Assistance Programs) 9:35am – 10:30am

Don Isaac, Director FL Rural Legal Services (FRLS) – 10:35am – 11:30am***

LUNCH - [On Your Own] – 11:30am – 1:00pm

AmeriCorps Programs Presentation - 1:00pm – 2:00pm

Federal Communications Commission (FCC) –Switch to DTV Presentation - 2:05pm – 3:05pm

Rebuilding State & Local Clients Councils -3:10pm – 4:10pm

Social Security Benefits 4:15pm – 5:00pm

5:00pm - Enjoy Tampa, Florida!!!

Thursday, September 25, 2008

Vendors/Exhibitors (TBA) - 8:00am – 3:00pm

Workshop Sessions

HUD Grant Writing Certification - - 8:00am – 5:00pm

Page 4 of 10

416 W. Muhammad Ali Boulevard

Louisville, KY 40202-1234

Tel.: 502-584-4979 / Fax: 502-584-8014 / m3c@bellsouth.net

US EPA - "Collaborative Problem Solving Model"***

8:30pm – 11:30am

2010 CENSUS Presentation- 8:30am – 9:30am - (Repeat Session)

Neighborhood Action Team (NAT) Presentation - 9:35am – 10:35am

How Communities Can Work with Governmental Entities - 10:40am – 11:30am

LUNCH - [On Your Own] - 11:30am – 1:00pm

LSC Board Training - 1:00pm – 4:00pm***

Restoration of Civil Rights - 1:00pm – 2:00pm

US Red Cross - 2:05pm – 3:05pm ***

AmeriCorps Youth Reads of Tampa Bay

3:10pm – 4:00pm ***

Wrap Up - 4:05pm – 5:00pm

Region VI Chapter of the National Clients Council
"Reflect, Renew, Rebuild, Restore"

2008 Annual Clients Council Conference - Tampa, Florida
Tuesday, September 23rd – Thursday, September 25th

Pre-Registration Information

★ NOTE - SUBJECT TO AVAILABILITY ONLY!!!
T-SHIRT IS NOT INCLUDED IN CONFERENCE COSTS!!!

| | | | | | | | | | |
|----------------------------------|--|-----------------------------|------------|---|---|----|-------|-----|-------|
| First Name: | | Middle Initial: | Last Name: | | | | | | |
| Preference for Name on Name Tag: | | ★ T-Shirt Size Check One | S | M | L | XL | 2XL | 3XL | Other |
| | | | | | | | | | |
| Legal Services Organization: | | | | | | | | | |
| Street &/or Mailing Address: | | | | | | | | | |
| City: | | | State: | | | | Zip: | | |
| Daytime#: | | | Evening #: | | | | Fax#: | | |
| Email(s) #: | | | | | | | | | |

Special Needs: Do you have any special Accessibility needs? Yes____ No____
Please Specify: _____

Dietary Concerns: Vegetarian or Regular

Travel Plans

Please help the Florida Host Conference Committee better plan your visit to Tampa, Florida by giving the following information:

- a) I will arrive (**day/date/approx. time**): Day:____ Date:_____ Time:_____ am/pm
b) I will arrive by: Car__ Airline:_____ Other: please specify: _____
c) I plan to stay at: Conference Host Hotel_____ Other: _____
d) I will depart (**day/date/approx. time**): Day:____ Date:_____ Time:_____ am/pm

PLEASE RETURN PAGES (5, 6 & 7) TO CONTACT PERSONS LISTED BELOW!!

PLEASE RETURN PAGES (5, 6 & 7) TO CONTACT PERSONS LISTED BELOW!!

2008 Annual Clients Council Conference - Tampa, Florida
Tuesday, September 23rd – Thursday, September 25th

Print Your Name: _____

Please check ALL Workshops/Meetings you plan to attend:

Tuesday, September 23rd

- ____ 1:00pm – 2:00pm – State Caucus Meeting
____ 2:05am – 3:05am – Region VI Board of Directors Meeting
____ 3:10pm – 4:10pm – 2008 -2009 Host State Conference Planning Committee Meeting
____ 4:15pm – 5:00pm – Orientation for First Time Attendees
____ 7:00pm – 9:00pm – Reception

Wednesday, September 24th

- ____ 8:30am – 4:00pm – HUD Grant Writing Certification
____ 8:30am – 5:00pm – FEMA I.S.-7 - Course Training/Certification–FL Emergency Mgmt.
____ 8:30am – 9:30am – 2010 Census & Community Partnerships
____ 9:35am – 10:30am – IRS Volunteer Income Tax Assistance Programs (VITA)
____ **10:35am – 11:30am – Don Isaac, Director, FL Rural Legal Service – (FRLS) *****
____ 1:00pm – 2:00pm – AmeriCorps Programs Presentation
____ 2:05pm – 3:05pm – Fed. Communications Commission – DTV Switch
____ 3:10pm – 4:10pm – Rebuilding Local Clients Councils
____ 4:15pm – 5:00pm – Social Security Benefits Update

Thursday, September 25th

- ____ 8:00am – 4:00pm – HUD Grant Writing Certification
____ 8:30am – 11:30am – **US EPA - "Collaborative Problem Solving Model" *****
____ 8:30am – 9:30am – **(REPEAT)** - 2010 Census & Community Partnerships
____ 9:35am – 10:35am– Neighborhood Action Team Program (NAT) Training
____ 10:40am – 11:30am - How Communities Can Work with Governmental Entities
____ 1:00pm – 4:00pm – **Legal Services Corporation (LSC) - Board Training *****

Page 6 of 10

**416 W. Muhammad Ali Boulevard
Louisville, KY 40202-1234**

Tel.: 502-584-4979 / Fax: 502-584-8014 / m3c@bellsouth.net

- _____ 1:00pm – 2:00pm – Restoration of Civil Rights
- _____ **2:05pm – 3:05pm – US Red Cross *****
- _____ **3:10pm – 4:00pm – AmeriCorps Youth Reads of Tampa Bay *****
- _____ 4:05pm – 5:00pm – Wrap Up
- _____ 7:00pm – 9:00pm - Closing Banquet

Please return ALL Conference Registration Forms (ONLY) to the following:

Mr. George Lee, Chairman, Region VI Clients Council
 416 W. Muhammad Ali Boulevard, Louisville, KY 40202-1234
 Tel.: 502-584-4979 / Fax: 502-584-8014 / m3c@bellsouth.net

Mrs. Latryna Carlton, Recording Secretary, Region VI Clients Council
 PO Box 24, Waverly, FL 33877-0024
 863-439-1834 - Phone / carltonle@hotmail.com

Conference Registration - Deadline: August 25, 2008
2008 Annual Clients Council Conference
Tuesday, September 23rd – Thursday, September 25th
Tampa, Florida

Workshop Descriptions & Updates
(As of Friday, August 1, 2008)

Tuesday, September 23rd

Tuesday – Sept 23rd – 3:10pm – 4:10m - 2009 Host State Conference Committee – Passing the Torch of the Region VI Annual Conference to the next state. This Workshop is meant for you if you have ever thought about or plan to host the Region VI Clients Council Conference. This will be an overview, brief training and planning for those wanting to host the 2009-2010 Annual Conference. **Presenters – Latryna Carlton, Florida Host State Organizing Committee, Chair and Previous Host States Client Council Members**

Tuesday – Sept 23rd – 4:15pm – 5:00pm - Orientation First Time Attendees - If this is your first time attending the Region VI Annual Conference this Workshop is meant for you. First Timers and those returning will learn about Region VI and our mission to empower client board members. Get energized and refreshed about Region VI and information on workshops that not only benefit you, but also your statewide councils. **Presenters – Latryna Carlton, Florida Host State Organizing Committee Chair; and George Lee, Chairman, Region VI Clients Council**

Wednesday, September 24th

Wednesday – Sept 24th – 8:00am – 5:00pm - HUD Certified Grant Writing – Learn how to prepare a successful Grant Application from HUD Staff!! **This is a (2) Day course.** You will receive personal instruction from key HUD staff on how to become more competitive for federal grant funds, securing a 501c3, and the organizational structure necessary to secure government funds. Not only will the information prepare you to apply for public funds but also corporate and foundation sources! Certification upon successful completion of course.

Presenter –HUD Tampa Region Field Office Staff

Wednesday – Sept 24th – 8:00am – 5:00pm – FEMA I.S. Course Training/Certification- IS-7 – “A Citizen's Guide to Disaster Assistance” - This independent study course provides a basic understanding of the roles and responsibilities of the local community, State, and the federal government in providing disaster assistance. It is appropriate for both the general public and those involved in emergency management who need a general introduction to disaster assistance. (CEUs: 1.0) - **Presenter –Rudolph Ferguson, Sr., State Training & Exercise Officer, Florida Division of Emergency Management, Bureau of Preparedness**

Wednesday – Sept 24th – 8:30am – 9:30am – 2010 Census – How to Partner with the Census Bureau - Partners helped the Census Bureau conduct a successful Census 2000, and we will again need our partners' help to complete the 2010 Census. Local governments, community organizations, businesses, and the media can help spread the word about the 2008 Census Dress Rehearsal and the 2010 Census and encourage everyone to participate. Local governments, community organizations, and neighborhood groups can: Recruit census workers, Display and distribute census materials, Provide space for testing and training census employees, Sponsor community events to promote the census, Learn how to form a Census Community Partnerships to make sure that your community is counted. **Presenter – 2010 US Census – Tampa Region Office**

Wednesday, September 24th

Wednesday – Sept 24th – 9:35am – 10:30am – IRS Volunteer Income Tax Assistance (VITA) - The VITA Program offers free tax help to low- to moderate-income (generally, \$40,000 and below) people who cannot prepare their own tax returns. Certified volunteers sponsored by various organizations receive training to help prepare basic tax returns in communities across the country. Learn about newly established Matching Grants being offered through the IRS for VITA sites, how to become a Host Site, get training and certification or to volunteer with an existing program. **Presenter – IRS Specialist - SPEC Stakeholder Partnerships, Education and Communication**

*****Wednesday – Sept 24th – 10:35am – 11:30am – Don Isaac, Dir., FL Rural Legal Services, (FRLS) – (TBA)**

Wednesday – Sept 24th – 1:00pm – 2:00pm – AmeriCorps – Corporation for National and Community Service – (CNCS) Programs – CNCS has several programs, including AmeriCorps, Retired Senior Volunteers (RSVP), Learn and Serve for youth, Inclusion Programs for persons with Disabilities and much more. You will learn about AmeriCorps VISTA, a national service program designed specifically to fight poverty. VISTA members commit to serve full-time for a year at a nonprofit organization or local government agency, working to fight illiteracy, improve health services, create businesses, strengthen community groups, and much more. Learn how VISTA helps you create or expand programs designed to bring individuals and communities out of poverty.

Presenter – Corporation for National & Community Service (CNCS) - Orlando State Office Staff

Wednesday – Sept 24th – 2:05pm – 3:05pm – FCC Digital Television Transition – What is the DTV Switch and will you be affected? At midnight on February 17, 2009, all full-power television stations in the United States will stop broadcasting in analog and switch to 100% digital

broadcasting. Find out about the Coupons and how to get them where you live. Digital broadcasting promises to provide a clearer picture and more programming options and will free up airwaves for use by emergency responders. Learn about the DTV Switch from FCC representatives and what you can do to be prepared.

Presenter – Mr. Jerry Ulcek, Electronics Engineer, Federal Communications Commission, Enforcement Bureau

Wednesday – Sept 24th – 3:10pm – 4:10pm - Rebuilding State & Local Clients Councils – The foundation of Region VI Clients Council is its Local and Statewide Client Council programs. Local and Statewide Clients Council serve as a forum or platform from which client advocates can address issues, both local and state wide, that effect the low income client community. This workshop will present information on the mission and purposes’ of local/state client councils; formulating and incorporating Clients Councils into non-profit organizations and partnering and becoming advocates for and with their local LSC funded Legal Services Programs.

Presenter – (TBA) - Region VI Client Council Representative

Wednesday – Sept 24th – 4:15pm – 5:00pm – Social Security Benefits Updates – Learn what new laws and changes to your benefit have occurred and what you can do. Issues Medicare Drug Prescription plans, Ticket To Work and other programs of SSA and SSI. **Presenter – (TBA)**

Thursday, September 25th

Thursday – Sept 25th – 8:00am – 4:00pm - HUD Certified Grant Writing – CONTINUED

Thursday – Sept 25th – (REPEAT) - 8:30am – 9:30am – 2010 Census – How to Partner with the Census Bureau

Thursday, September 25th

*****Thursday – Sept 25th – 8:30am – 11:30am – US Environmental Protection Agency Collaborative Problem Solving Model** - The Environmental Protection Agency (EPA) defines Environmental Justice as fair treatment for people of all races, cultures, and incomes, in the development of environmental laws, regulations, and policies. Fair treatment means that no group of people, including a racial, ethnic, or socioeconomic group, should bear a disproportionate impact from industrial, municipal, or business operations or the implementation of government programs and policies. Come learn about how environmental justice can work in your community.

Presenter – Ms. Cynthia Peurifoy, Manager, US EPA Region IV – Environmental Justice Community Liaisons

Thursday – Sept 25th – 9:35am – 10:35am – Neighborhood Action Team (NAT) - In response to a disaster, NAT’s are likely to be first on scene immediately following a disaster. NAT’s are grass root, neighbors helping neighbors in preparation for, and in the aftermath of a disaster – natural or otherwise. Through NAT’s communities can develop a plan in the event of isolation, assess impact, damage and need, help with “Mitigation”; Establish a point of contact and communications links for County, city or municipal recovery operations, mini-distribution sites,

first responders, media, assessment teams, etc. Learn how to establish your own first line of defense in your communities to be ready when disaster strikes.

Presenters – Vincent Barnable & Lawrence Carlton, Polk County Board of County Commission VISTA's

Thursday - Sept 25th – 10:40am – 11:30am - How Communities Can Work with Governmental Entities – Ever feel like government can't work for the citizens? You'll learn ways to re-shape and implement the "neighbors helping neighbors" as a real grassroots movement and not just an outreach concept. Formation of true advocacy partnerships for individuals and communities can develop and create immediate and long term changes for neighborhoods. How to get the government to work with citizens and communities to address needs, create solutions and use tools of partnerships as models for empowering change.

Presenter – Dr. Elba Cherry, MSW, Ph.D., Director of Polk County Neighborhood Services Division

*****Thursday – Sept 25th – 1:00pm – 4:00pm – Legal Services Corporation Board Training (LSC) – Do you understand or know what your role is as a board member of LSC Funded Programs? This is the training session you won't want to miss if you have any questions you need answered? Come get the facts from LSC Representatives.**

Thursday – Sept 25th – 1:00pm – 2:00pm - Restoration of Civil Rights – In Florida, a past felony conviction usually means loss of civil rights, including the right to vote, even after completion of all the terms and conditions of the sentence. Loss of civil rights takes away not only the right to vote, but also the right to hold public office, serve on a jury, and hold certain types of state occupational licenses. An ex-felon's civil rights are taken away permanently until and unless he or she successfully completes a lengthy clemency application process and is granted restoration of civil rights by the Governor and the Board of Executive Clemency. This workshop will help you know whether you have lost your rights, and if so, how you can apply to get them back.

Presenter – American Civil Liberties Union (ACLU) Florida, Reps Muslima Lewis , Director, Voting & Racial Justice Project

*****Thursday – Sept 25th – 2:00pm – 3:05pm – Presenter- Mr. Smyther Fallen, USA Red Cross, Wash., DC. – (TBA)**

Thursday – Sept 25th – 3:05pm – 4:00pm – AmeriCorps Youth Reads of Tampa Bay – An AmeriCorps Literacy program at work in Tampa, Florida.

Thursday – Sept 25th – 4:05pm – 5:00pm – Wrap Up