



1140 Connecticut Avenue NW, Suite 900  
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www.nlada.org

# Logistical Information

## AMERICAN COUNCIL OF CHIEF DEFENDERS 2007

### Spring Meeting

April 12-14, 2007 ~ Dearborn, Michigan



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#### CONFERENCE SCHEDULE:

The American Council of Chief Defenders (ACCD) Meeting will commence on Thursday, April 14, 2007. On **Thursday, April 12<sup>th</sup>** the Meeting Introduction and Best Practices Committee Roundtable will begin at 9:00 am and end at 12:00 pm, lunch on your own is scheduled from 12:00 pm to 1:30 pm, ACCD Committee Meetings are scheduled from 1:30 pm to 5:30 pm. On **Friday, April 13<sup>th</sup>**, the Leadership Training session is scheduled from 9:00 am to 12:00 pm, lunch on your own is from 12:00 pm to 1:30pm, and the Michigan Public Defense Forum will take place from 1:30 to 5:30. On **Saturday, April 14<sup>th</sup>**, the full ACCD business meeting will take place from 8:30 am to 12:00 pm.

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#### CONFERENCE LOCATION:

**The Ritz-Carlton, Dearborn**

300 Town Center Drive  
Dearborn, MI 48126

**Phone:** (313) 441-2000

**Website:** [www.ritzcarlton.com/en/Properties/Dearborn/Default.htm](http://www.ritzcarlton.com/en/Properties/Dearborn/Default.htm)

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#### HOUSING:

NLADA conference attendees staying at The Ritz-Carlton, Dearborn will receive a special housing rate of \$105.00 single/double per night exclusive of taxes. After the cut-off date of March 26th, 2007 requests for reservations will be accepted on a space and rate availability basis. All reservations must be guaranteed by credit card or deposit. For reservations please call 1-800-241-3333. **Be sure to inform the reservations agent that you are with the NLADA conference to secure the discounted rate.**

The Ritz-Carlton has 308 guest rooms and more than 26,000 square feet of meeting space. The hotel features a fitness center with an indoor swimming pool and Jacuzzi, a comprehensive, full-service business center, and wireless high-speed internet access in all guest rooms and meeting spaces. Guest room features and amenities include luxurious feather bedding, marble baths, generously sized terry bath towels and robes, a lighted makeup mirror, hairdryer and scale, an executive desk with a multi-line cordless telephone, cable and Wi-Fi wireless high-speed internet access, fax and internet capabilities on a separate phone line, dataports, CD alarm clocks, in-room safe, and refreshment cabinets stocked with premium beverages and snacks.

Check-in starts at 3:00 pm and checkout is at 12:00 noon.

Guests wishing to cancel their reservation must do so by 12:00 noon on the day of scheduled arrival. Guests failing to cancel by the deadline will be charged one night's room and tax.

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#### TRAVEL:

Special airfare discounts of up to ten percent are available to Detroit, MI (DTW) via United. Phone United at (800) 521-4041 meeting identification code 556AI. Fares are subject to airline terms and availability.

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#### GROUND TRANSPORTATION:

Detroit Metropolitan Wayne County Airport (DTW) is located 13 miles away from the Ritz-Carlton, Dearborn. A taxi from DTW to the hotel costs \$31. The base price for Checker Sedan service from DTW to the hotel is \$39, for reservations call (800) 351-5466.

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#### CAR RENTAL:

Avis, the official rental car agency for this conference, will extend participants a 5 percent discount on a lower promotional rate. These special rates include unlimited mileage. To make reservations, call Avis toll-free at (800) 331-1600 and refer to reservation code # J789524.

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#### CANCELLATION POLICY:

Registration cancellations must be received in writing at the NLADA office no later than March 22, 2007. Cancellations and refunds are subject to a \$75 administrative charge. Resort policy requires advance payment of meetings and meal costs by NLADA. Therefore, fees paid toward meetings and meals are non-refundable if the cancellation is received after March 22, 2007. After the deadline, registrations fees (not meals fees) are transferable, less a \$50 administrative charge, to another NLADA training event scheduled before December 30, 2008, but are not refundable. Registration cancellations postmarked after December 30, 2008 are neither refundable nor transferable. Substitutions may be made at any time prior to the event. Please notify NLADA of substitutions in writing.

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#### CONFERENCE REGISTRATION:

Registration for the American Council of Chief Defenders meeting will begin on Thursday, April 12th from 7:30am- 6:00 pm and will continue on Friday, April 13<sup>th</sup> from 8:00 am – 6:00pm. The conference will conclude on Saturday, April 14th at 12:00 pm. A final agenda with specific session room locations will be available at registration.



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## DINING:

*The Ritz-Carlton, Dearborn* has two dining options on property. **The Grill Restaurant** is open for breakfast Monday-Sunday and lunch and dinner Monday-Friday; it offers American grill cuisines with strong regional influences and an award-winning wine list. **The Lobby Lounge** offers afternoon tea or evening cocktails in a relaxed and sophisticated environment.

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## CHILD CARE:

If you need child-care, NLADA suggests that you call the Concierge at the *Ritz-Carlton, Dearborn* for referrals. NLADA does not endorse the referrals. You have responsibility for investigating child care providers.

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## PARKING:

The Ritz-Carlton, Dearborn offers valet parking.

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## WEATHER:

Meeting rooms tend to be cool. Please dress so you will be comfortable in a changeable environment. Outside temperatures range during this time of the year from the 30's -50's. It is advisable to dress in layers and bring a warm winter coat.

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## ACCESSIBILITY:

*The Ritz-Carlton, Dearborn* is fully accessible. Guest rooms adapted for wheelchair users are available upon request. Please make your request directly with the property when reserving your room.

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## NON-SMOKING ROOMS:

Non-smoking accommodations are available on request. All meeting rooms will be smoke free.