

## NLADA PARTNERSHIP PROGRAMS



### PRACTISING LAW INSTITUTE & NLADA PRESENT:

#### **Train the Trainers: *Fresh Approaches to Adult Learning for Trainers in the Legal Aid and Indigent Defense Communities***

Tuesday, November 12 and Wednesday, November 13

This intensive, two-day program will show you why alternatives to lengthy lectures are essential for adult learners. You will see demonstrations of what works in legal training from a trainer who has designed hundreds of programs for lawyers. From demonstrations, you will move to practice and design. You will leave this program with a head start on a training plan for a new course in your organization or region.

The course is provided by NLADA with the generous sponsorship of the Practising Law Institute (New York, San Francisco). The Practising Law Institute (PLI) is contributing to internal and external professional development for legal aid and defender organizations through this and other initiatives with NLADA.

**Registration is limited to 36 participants.**

#### **Who Should Attend?**

- New trainers who will conduct training programs within the next six months
- Experienced trainers who are looking to sharpen and expand their understanding of adult training methods and move beyond lecture-based models
- Representatives of regional training consortiums who have the capacity to support and export these skills on a regional level
- State-based trainers who have the capacity to support and export these skills on a state level

The course will be delivered by David Cruickshank of the Continuing Professional Education Institute. The Institute is a

training and professional development company with clients in the United States and Canada. David is the Director of Professional Development and Training at Paul, Weiss, Rifkind, Wharton & Garrison, New York, New York.

#### **For more information:**

Contact Cynthia Works, (202) 452-0620, ext 220;  
c.works@nlada.org

#### **Train the Trainers Registration Form**

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Program \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

#### **Registration fees:**

\_\_\_\_\_ \$50 NLADA Program or Individual Member  
\_\_\_\_\_ \$95 Non-Member

**To express your interest in attending, please fill out the form and return it with your conference registration form.**

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### POWER OF ATTORNEY PRESENTS:

#### **POA Network Meeting**

Wednesday, November 13

This day-long meeting is designed for executive directors, managers and staff of pro bono business law programs. A professional facilitator will explore ways local programs can measure their impact on the community. There is no registration fee.

**Please register by October 31, 2002**, with mercedes@powerofattorney.org. For further meeting information contact Mercedes Morales-Hall, POA administrative associate, at 212-643-6242 x300 (phone) and visit the POA Web site at www.powerofattorney.org.

#### **Power of Attorney Network Meeting Registration Form**

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Program \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

## NLADA PARTNERSHIP PROGRAMS

### MANAGEMENT INFORMATION EXCHANGE PRESENTS:

#### New Executive Director Training

Tuesday, November 12 and Wednesday, November 13

This two-day training is designed for new executive directors of legal aid, IOLTA-funded, pro bono, protection and advocacy and Title IIIb legal services programs. The intent of new executive director training is to help new directors, who typically learn on the job, to more quickly achieve deeper insight into their work. The training stresses both 1) knowing what should be done to lead an effective program, and 2) actually doing what needs to be done. Knowing is accomplished through an extensive set of materials, with tapes to guide self-study. Most of the training is devoted to doing – performing some of the most important tasks required of executive directors. Participants will also work on actual situations brought to the training by their colleagues. The training will be conducted by John Arango, Algodones Associates and members of the MIE Training Committee.

Please register by **October 22, 2002**. Please make registration checks payable to the Management Information Exchange and send to MIE, 43 Winter Street, 8th Floor, Boston, MA 02108 or

fax to: (617) 507-7729. For more information, contact Patricia Pap, MIE executive director, at 617-556-0288, Fax: 617-507-7729, ppap@m-i-e.org and visit the MIE Web site at [www.m-i-e.org](http://www.m-i-e.org).

#### MIE New Executive Director Training Registration Form

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Program \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

Registration fees:

\_\_\_\_\_ \$290 MIE subscribers  
\_\_\_\_\_ \$390 Non-subscribers

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### MANAGEMENT INFORMATION EXCHANGE PRESENTS:

#### Coping With Cutbacks: *Successful Management When Times are Tight*

Wednesday, November 13

Many civil legal aid programs are facing significant decreases in revenue to support program work. Contributing factors include federal census changes, state budget shortfalls, declining IOLTA interest rates, reduced foundation grant making and rising expenses in areas such as health care and salaries. We have been through this before. What have we learned? How have programs come out stronger, or at least as strong as possible, when we have had to cut back our budgets? What would we do differently?

This one-day training will give you tools to more successfully manage major changes in program revenues. Topics to be addressed include:

- Planning for revenue changes
- Thinking creatively before cutting back
- Taking control of staff reductions – passive and active approaches
- Reordering priorities
- Establishing fund balances and reserves – policies and practices
- Controlling expenses, particularly health care
- Raising additional money without allowing mission drift
- Getting back to business as usual

This training offers you a structured opportunity to talk with colleagues about successfully managing major changes in revenues. Please register by **October 22, 2002**. Please make checks payable to the Management Information Exchange and send to MIE, 43 Winter St., 8th fl, Boston, MA 02108. For more information, contact Patricia Pap, MIE executive director at 617-556-0288, Fax: 617-507-7729, ppap@m-i-e.org, and visit the MIE Web site at [www.m-i-e.org](http://www.m-i-e.org).

#### MIE Coping With Cutbacks Registration Form

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Program \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

Registration fees:

\_\_\_\_\_ \$175 MIE subscribers  
\_\_\_\_\_ \$275 Non-subscribers

# NLADA PARTNERSHIP PROGRAMS

## NLADA & The Center for Contemplative Mind in Society Present: *Spirit in Action: The Heart and Soul of the Advocate* Saturday, November 16

Contemplative practices have informed and inspired many social justice leaders, including Martin Luther King, Jr., Mahatmas Gandhi and Dorothy Day, and mobilized them into transformative action in the world. This one-day contemplative retreat will provide defender and civil advocates with an opportunity to reflect upon the relationship between their inner lives and their work for social justice. While honoring a broad range of cultural and religious traditions, the day will explore a variety of contemplative practices that may include contemplative writing, reflective inquiry, silent meditation, mindfulness exercises, and small group discussions. The retreat will be led by Executive Director Mirabai Bush and Law Program Director Heidi Norton from the Center for Contemplative Mind in Society. The Center has worked with several advocates in the equal justice community to plan this event. Professor David Hall, Northeastern University School of Law, will deliver opening remarks to frame the day. Program begins at 10:00 am and concludes at 6:00 pm, lunch and materials included. **Registration is limited to 50 participants.**

b.allen@nlada.org, or Heidi Norton, Center for Contemplative Mind in Society, 413/582-0071, heidi@contemplativemind.org. For more information about the Law Program at the Center for Contemplative Mind in Society, visit [www.contemplativemind.org/programs/law](http://www.contemplativemind.org/programs/law).

### Contemplative Mind Registration Form

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Program \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_  
Registration fee  
\_\_\_\_\_ \$50 NLADA Members  
\_\_\_\_\_ \$75 Non-Members

#### For more information:

Contact Bonnie Allen at NLADA 202/452-0620 x221,

To express your interest in attending, please fill out the form and return it with your conference registration form.

# CONFERENCE & HOST COMMITTEES

## NLADA Conference Committee

TOBY ROTHSCHILD (Chair), California  
ELLEN K. BERZ, Wisconsin  
BOB BORUCHOWITZ, Washington  
COLLEEN COTTER, Indiana

JOHN EBBOTT, Wisconsin  
JOAN FAIRBANKS, Washington  
LAMAR MILLS, Washington  
CHARLIE MORRIS, Tennessee

ED MONAHAN, Kentucky  
BEN OBREGON, Wisconsin  
DEEDEE PETERSON, Wisconsin

## Milwaukee Host Committee (as of 8/1/02)

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State of Wisconsin Office of the Public Defender

DEEDEE PETERSON  
Legal Action of Wisconsin, Inc.

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United States District Court,  
Eastern District of Wisconsin

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Legal Action of Wisconsin, Inc.

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Foley & Lardner

HAFEEZAH AHMAD  
Legal Action of Wisconsin, Inc.

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State of Wisconsin Office of the Public  
Defender

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Foley & Lardner

JAMES A. WALRATH  
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Quarles & Brady LLP

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Warshafsky, Rotter, Tarnoff,  
Reinhardt & Bloch, S.C.

BEN OBREGON  
Legal Action of Wisconsin, Inc.

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Company

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Quarles & Brady LLP

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Warshafsky, Rotter, Tarnoff,  
Reinhardt & Bloch, S.C.

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Stadler & Centofanti LLC

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Liebmann, Conway,  
Olejniczak & Jerry, S.C.

JOHN S. SKILTON  
Heller Ehrman White & McAuliffe LLP

THE HONORABLE MICHAEL J. SKWIERAWSKI  
Milwaukee County Circuit Court

*Affiliation listed for identification  
purposes only.*

NICHOLAS L. CHIARKAS  
State of Wisconsin Office of the Public  
Defender

LUPE MARTINEZ  
United Migrant Opportunity Service

DEAN A. STRANG  
Federal Defender Services of Eastern  
Wisconsin, Inc.